

EMV (CHIP) CARDS



Enter sale amount and press **ENTER**

Insert card chip side first into EMV slot

Press **YES** to print Customer Receipt or **NO** to skip.

Remove card when prompted

***NOTE: IF PROMPTED FOR PIN, PRESS ENTER TO BYPASS**

SWIPED CREDIT CARDS

Enter sale amount

Press **ENTER** key

Swipe card with magnetic strip facing lower inside

Press **ENTER** to print Customer Receipt or **CANCEL** to skip.

CONTACTLESS TRANSACTIONS



Enter sale amount and press **ENTER**

Hold card or cell phone just above the screen. Terminal will beep

Press **YES** to print Customer Receipt or **NO** to skip.

Press **ENTER** to print Customer Receipt or **CANCEL** to skip.

PIN DEBIT CARD TRANSACTIONS

ONLY FOR MERCHANTS WITH A PIN PAD



Press **F3** to change from CREDIT to **DEBIT**

Enter sale amount & press **ENTER** key

Swipe, insert, or tap payment

Ask customer to enter PIN# on Pin Pad

Customer presses **ENTER** key on Pin Pad

Press **ENTER** to print Customer Receipt or **CANCEL** to skip.

MANUAL (KEYED) TRANSACTION

Enter sale amount and press **ENTER**

Key in **CREDIT CARD #** & press **ENTER**

Enter **EXPIRATION DATE** & press **ENTER**

If card is not present, press **2. NO**

Enter **CVV2 CODE (SECURITY CODE)** & press **ENTER**

Enter **CUSTOMER'S HOUSE NUMBER** & press **ENTER**

Enter **CUSTOMER'S BILLING ZIP CODE** & press **ENTER**

If card is present, press **1. YES**

Enter **CVV2 CODE (SECURITY CODE)** & press **ENTER**

Enter **CUSTOMER'S BILLING ZIP CODE** & press **ENTER**

Press **ENTER** to print Customer Receipt or **CANCEL** to skip.

PAX S80 RETAIL

PRESS THE POWER BUTTON TO POWER ON / OFF



**PASSWORD:
CURRENT DATE
MMDDYYYY
EX: 11012015**

REPORTS

Press **FUNCTION** button

Press **1. REPORT**

Press **CANCEL** to return to main screen

For more report options:

Press **MENU** button

Press **1. REPORTS**

Enter **PASSWORD** & press **ENTER**

Select desired report and follow prompts

VOID SALE (CREDIT TRANSACTIONS ONLY)

Press **FUNCTION** button

Scroll to and select **VOID**

Enter **PASSWORD** & press **ENTER**

Enter **TRANSACTION #** & press **ENTER**

Press **ENTER** key

Press **ENTER** key to confirm

REFUND / RETURN

Press **F4** key until **RETURN** is displayed

Enter refund amount & press **ENTER**

Swipe, insert, tap or key in card # & press **ENTER**

REPRINT A RECEIPT

Press **FUNCTION** button

Scroll to or press **6. REPRINT**

Press **1. LAST** to reprint customer copy of last trans.

Press **2. ANY** for other receipts:

Select payment type

Enter **TRANSACTION #** & press **ENTER**

Press **1. CUSTOMER** for customer copy or

Press **2. MERCHANT** for store copy

EBT TRANSACTIONS

Press **F3** key until **EBT** is displayed

Enter sale amount & press **ENTER** key

Select **FOODSTAMP** OR **CASH BENEFIT**

Swipe or key in card #

Ask customer to enter PIN# on Pin Pad

Customer presses **ENTER** key on Pin Pad

Press **ENTER** to print Customer Receipt or **CANCEL** to skip.

BATCH / SETTLEMENT / CLOSE DAY

Press **FUNCTION** button

Press **2. BATCH**

Press **1. BATCH ALL**

Press **ENTER**



**CUSTOMER SERVICE / TECH SUPPORT
866-873-2200**

Revised June 2016